

November 13, 14, & 15, 2025 806 Summit Avenue, Detroit Lakes, MN 56501

Registration Form

Deadline to Register: Friday, October 17, 2025

Name:			
Address:	(City/State/Zip:	
Email:	Phone:		
Description of Your Art:			
Social Media (if available):			·····
☐ Website (if available)	:		
	What do you ne	ed for the show?	
☐ \$35 - Booth S	Space (8' by 30" space)		
☐ With T	able & Table Cloth	☐ No Table	☐ Two-Sided Access
☐ \$20 - Booth S	Space Artist Collectiv	e Member (8' by 30" s	space)
☐ With T	able & Table Cloth	☐ No Table	☐ Two-Sided Access
☐ \$20 each - Ad	ditional Booth Space (8' by 30" space)	
☐ With T	able & Table Cloth	☐ No Table	☐ Two-Sided Access
☐ \$10 I need ac	cess to an electrical ou	ıtlet (I understand I w	ill be along the wall)
	Spotlight: Promote m olmes Theatre social r		Iolmes Art Cellar and
Comments:			
	Paymen	t details:	
☐ Check enclosed (#)		
☐ Paying online at dlcco	c.org/holmes-theatre o	or over the phone (218	3-844-7469) with credit card
I have read and agree t	o the Registration & A	rt Show Guidelines th	at accompany this letter.
Signed Date			

Would you like to do a live demonstration at the show?

This will be added to the calendar of events. All artists are welcome to be at their booths making work and talking to patrons, but this is your chance to show off your skill and be added to the event's schedules.

Please indicate below what date(s) you would be available if interested and describe what you would be demonstrating for shoppers. These spots are first come first serve but we will try and accommodate all that are interested.

I am available (check all that apply):			
☐ Thursday			
□ Friday			
□ Saturday			
I am available at these times:			
Please describe what your demonstration would be:			

Questions? Call Emma at 218-844-4221 x117 or email VisualArts@dlccc.org



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806 Summit Avenue, Detroit Lakes, MN 56501

Show Guidelines

- 1. This show is focused on arts and handmade crafts. Please ensure your wares sold are works you have a hand in making.
- 2. Limited spaces are available and will be filled on a first-come-first-serve basis.
- 3. Artists must be 18 years of age or older or working with an adult/parent.
- 4. **Entry fee is \$35.00 per artist. Additional tables/spaces are \$20 each.** Each artist must have their own space.
- 5. Holmes Artist Collective entry fee is \$20 per artist. Additional tables/spaces are \$20 each
- 6. Artists will receive an area of 8'x 30" to display their work with one 8' table available.
- 7. **Electricity will be an additional \$10**. It is limited and is available on a first come, first serve basis. (Please note this requirement on registration form).
- 8. Regardless of prior show participation, artists should submit a small biography, 3-5 photos, and a short description of their work. Artists can send via email to VisualArts@dlccc.org.
- 9. **Set-Up** will take place 10:00 am-3:00 pm Thursday, Nov. 13. If these hours will not work for you, please contact Emma to work out alternate arrangements.
- 10. **Show Hours** are Thurs. 4:00pm-7:30pm / Fri. 10:00am 7:30pm / Sat. 10:00am 7:30pm
- 11. **Tear-Down** All items must be removed on Saturday, November 15 by 9:00 pm.
- 12. The Holmes will collect a **consignment fee of 20% of each sale**. If your items are not correctly priced, the consignment fee increases to 30%.
- 13. All sales money will be collected by The Holmes. **You must include taxes in your labeled prices** as The Holmes will not calculate/collect taxes separately. Please price your items accordingly.
- 14. **Artists are NOT required to be present during the show.** However, buyers are more likely to purchase your work when someone familiar with your items is available to engage and answer questions. If you are interested in doing a scheduled demo, please indicate this on your form.
- 15. Artists must submit a **State of Minnesota Operator Certificate of Compliance/ST19** with their registration. This is for us to keep you accountable to pay your sales tax.
- 16. Each piece of art must be clearly labeled with your ARTIST CODE (given to you after registration) and the item's price. Note, if not clearly priced/labeled, the consignment fee increases to 30%.
- 17. Exhibitors must display artwork on appropriate easels or display racks.
- 18. The ballroom is secured in the evening. However, The Art Show committee and/or the Holmes Theatre are not responsible for loss or damage to participants' items.
- 19. **This is a juried show and community event.** Artwork needs to remain PG13 or under as we have shoppers and viewers of all ages. Artwork/items should be handmade originals or a print/replica of the Artist's original design. The Holmes Art Show committee reserves the right to reject any artwork.

Please contact Emma with additional questions or concerns:

Call 218-844-4221 x 117 or E-mail VisualArts@dlccc.org